



An
Bord
Pleanála

Inspector's Report

ABP-314832-22

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| Development | Retention and completion of two storey extension to a Protected Structure. |
| Location | 18 Church Lane, Drogheda, Co. Louth |
| Planning Authority | Louth County Council |
| Planning Authority Reg. Ref. | 22372 |
| Applicant(s) | John Morgan and Stephanie Crinion. |
| Type of Application | Retention and Permission. |
| Planning Authority Decision | Grant (9 conditions) |
| Type of Appeal | Third Party |
| Appellant(s) | Joe Pardy and Eamon Morris. |
| Observer(s) | None. |
| Date of Site Inspection | 22 nd November 2023. |
| Inspector | Lucy Roche |

1.0 Site Location and Description

- 1.1. The appeal site comprises No.18 Church Lane, a semi-detached, three-bay, three-storey over basement house, built c. 1740, located at the junction of Church Lane and William Street in Drogheda, Co. Louth. Church Lane is a narrow cul-de-sac that also provides access to St. Peters Church and graveyard to the north of the site as well as a number of residential properties. The site lies to the north of Drogheda Town Centre, c200m northeast of Shop Street and is proximate to a range of services and amenities. The Laurence Shopping Centre is located to the south of the site on William Street. The site is adjoined by the residential properties of No.17 Church Lane to the north and by No.14 William Street to the southwest. It is of relevance to note that, No.18 Church Lane as it now exists, incorporates part of a former property, No. 15 William Street, the remainder of which was demolished to facilitate the construction of the Laurence Shopping Centre.
- 1.2. The site has a stated area of 0.008115 hectares and the existing building has a stated floor area of 120.7 sqm. The property is undergoing renovation with a partially constructed two-storey extension to the rear. The existing structure is habitable and was occupied on the date of inspection. The house backs onto an area of open space that is accessed from the partially constructed extension at first floor level, via a set of timber steps.
- 1.3. No.18 Church Lane is a protected structure (DB-20) and is listed in the NIAH (Reg No. 13619086).

2.0 Proposed Development

- 2.1. Permission has been sought for the retention and completion of works comprising:
 - External works to a two-storey rear extension.
 - Internal works to same extension facilitating the installation of a kitchen, utility room, bathroom.
 - Provision of second storey bedroom fire escape and associated rear balcony over new extension and
 - 2nd floor bathroom.

2.2. Permission has also been sought for:

- The removal of existing aluminium framed windows to the front elevation and their replacement with timber sash windows.
- The removal of existing external cement render to the front elevation and replacement with lime render, and all associated works

2.3. The extension for retention / completion, comprises a double height space that provides a link between the original dwelling of No.18 Church Lane and the remaining section of No.15 William Street, at both ground and first floor levels. It also facilitates access to the rear of the property at first floor level. The finished ground floor level of the extension falls below the adjoining ground level to the rear of the site. The extension incorporates extensive glazing at first floor level.

2.4. Table 2.1 below provides a brief overview of the proposed development:

| Table 2.1 – Key Development Details | |
|--|------------------------|
| Site Area | 0.008115ha (as stated) |
| GFA – Existing Dwelling | 120.7sqm (as stated) |
| GFA – Extension for Retention | 18.3sqm (as stated) |
| GFA – Extended Dwelling | 139sqm (as stated) |

2.5. The application was accompanied by:

- Architectural Impact Assessment
- Archaeological Monitoring Report (2014)
- Architectural Impact Assessment – Method Statement (submitted at FI stage)

3.0 Planning Authority Decision

3.1. Decision

Following an initial request for further information (30th June 2022) Louth County Council did by Order dated the 15th of September 2022, decide to grant permission

for development at 18 Church Lane, Drogheda, Co Louth subject to 9no. conditions. The following conditions are of note:

Condition 2: Requires all works to be carried out in accordance with best conservation practice and in accordance with the methodologies contained in the method statement.

Condition 3: Requires works to be carried out in accordance with the Architectural Heritage Protection Guidelines for Planning Authorities

Condition 4: Requires the applicant to engage the services of a Conservation Architect for the detailed design and specification of the works to certify same

Condition 9: States that the flat roof area above the extension shall not be used as a balcony.

3.2. Planning Authority Reports

3.2.1. Planning Reports

- The initial report of the Local Authority Case Planner (June 2022) has regard to the locational context and planning history of the site, to relevant planning policy and to the departmental reports received.
- The Case Planner has regard to the previous grant of planning permission on site (LCC Reg. Ref: 13/510036) noting that while development appears to have commenced on foot of this grant of permission, it was not completed by the expiry date (23rd October 2018).
- Following site inspection, the case planner was broadly satisfied that the development has been carried out and will be completed in line with the previous grant of permission and that the proposal accords with LCDP Policy BHC 26 which seeks to encourage the retention, sympathetic reuse, and rehabilitation of protected structures. Some discrepancies in the plans were noted.
- The Case Planner was satisfied that the proposal would not have an undue impact upon the residential amenity of any dwelling by way of

overbearing/dominant impact or overshadowing; however, concerns were raised regarding the proposed balcony at roof level.

- The report concludes with a request for further information in the form of revised plans which accurately reflect /detail the 'as constructed' development to the rear of the dwelling, the window arrangement at second floor level and which detail the omission of the railing /balcony over the newly constructed extension. A method statement for proposed works were also requested.
- The second report of the case planner (September 2022) has regard to the further information received on the 30th of August 2022 (including Architectural Impact Assessment - Method Statement and revised plans) and to the third-party submission received.
- The case planner notes the issues raised by the third party in relation to boundaries and ownership but considers the matter beyond the scope of the planning report and a civil issue between parties.
- The Architectural Impact Assessment Method Statement is considered comprehensive, and the plans submitted accurately reflect the 'as constructed' development.
- The report concludes with a recommendation to grant permission subject to 9no conditions as per final decision.

3.2.2. Other Technical Reports

Heritage Officer: supports the application being granted planning permission so long as new windows to replace the modern metal ones are historically accurate.

3.3. **Prescribed Bodies**

Dept. Housing, Local Government and Heritage (DAU): The Department concurs with the recommendations in the archaeological assessment (i.e., that no further archaeological investigation is warranted) and does not have any further archaeological requirements in respect of the proposed development.

3.4. **Third Party Observations:**

A third-party submission, on behalf of Joe Pardy and Eamon Morris (the appellants in this case) was received by the Planning Authority at further information stage. A copy of this submission has been included with the appeal. The issues raised are summarised in section 6.1 below.

4.0 **Planning History**

LCC Ref: 13510036 Permission granted (2013) for development on and within the curtilage of a protected structure (Ref DB 020). The development will consist of external & internal refurbishment works, which will include removal of existing aluminium windows to front & replaced with timber sash windows, removal of existing external cement render & replacement with lime render & a new two storey rear extension consisting of kitchen, utility room & bathroom, provision of 2nd storey escape bedroom window & balcony to the rear & all associated site works.

5.0 **Policy Context**

5.1. **Development Plan**

The Louth County Development Plan 2021-2127 incorporates the functional area of the entire County including the areas formerly within Drogheda Borough Council, Dundalk Town Council and Ardee Town Council.

5.2. Zoning: The site is zoned A1 'Existing Residential' with the objective "To protect and enhance the amenity and character of existing residential communities" Residential is listed as a land use that is "generally permitted" within this zoning.

The Development Plan sets out the following guidance for development on A1 zoned lands: "*The objective for this zoning is to conserve and enhance the quality and character of established residential communities and protect their amenities. Infill developments, extensions, and the refurbishment of existing dwellings will be considered where they are appropriate to the character and pattern of development in the area and do not significantly affect the amenities of surrounding properties.*"

The strengthening of community facilities and local services will be facilitated subject to the design, scale and use of the building or development being appropriate for its location.”

5.3. Chapter 9 Built Heritage and Culture:

5.3.1. Protected Structures: No. 18 Church Lane is identified as a Protected Structure on Record of Protected Structures set out within Volume 4 of the Louth County Development Plan.

I.D: DB-20

Description: Three-bay, three-storey over basement house, with round headed block and start door-cases.

Appraisal: This house, like its neighbour to the north is an attractive example of town architecture from the mid-eighteenth century. Though some features have been removed, the house retains its classical form and proportion.

5.3.2. The site is within the St. Peter’s Church and its Environs ACA and within a zone of Archaeological Potential. There are recorded monuments within the vicinity of the site.

5.3.3. The following policies are of note:

BHC 20 To ensure that any development, modification, alteration, or extension affecting a protected structure and / or its setting is sensitively sited and designed, is compatible with the special character and is appropriate in terms of the proposed scale, mass, density, layout, and materials of the protected structure.

BHC 26 To encourage the retention, sympathetic reuse and rehabilitation of protected structures and their settings where appropriate and where the proposal is compatible with their character and significance...

BHC 31 To require that all development proposals within or affecting an Architectural Conservation Area preserve or enhance the character and appearance of that area, protect architectural features of special

interest, and ensure that the design respects the character of the historic architecture in terms of height, scale, layout, and materials...

5.4. Chapter 13 – Development Management

5.4.1. Chapter 13 of the County Development Plan sets out Development Management Guidelines. Section 13.8.35 - House Extensions is considered relevant:

The extension or renovation of dwellings is generally encouraged and supported as it results in the upgrade and/or improvement to an existing building, maximises the existing building stock, and is often more sustainable than the construction of a new dwelling unit. There is a broad range in the type and scale of extensions applied for in the County. This is often dependent on the location of the property (e.g. in an urban or rural environment), the house type of the subject property, and the plot size of the property. Some of the extensions applied for include porches, sunrooms, installation of dormer windows, increase in roof height, side, ground floor and first floor extensions. Any application for the extension to or renovation of a property shall consider the following (inter alia):

- Scale – The scale of the extension shall normally be ancillary to the main dwelling.
- Design – Whilst the design of extensions shall normally reflect the character of the existing property, contemporary and innovative designs that would make a positive contribution to the local streetscape will be considered.
- Privacy – Extensions shall not result in any new opportunities for overlooking into properties where no previous overlooking existed unless appropriate separation distances can be achieved and the extent of overlooking from an existing property will not be significantly increased because of the extension.

Additional guidance is provided in relation to daylight, private open space, car parking and services.

5.5. Natural Heritage Designations

5.5.1. No natural heritage designations apply to the subject site. The following sites are located within the wider geographical area:

| Designated Site | Site code | Distance |
|--------------------------------------|-------------------------------|---------------------|
| River Boyne and River Blackwater SAC | 002299 | c0.3km to the south |
| River Boyne and River Blackwater SPA | 004232 | C1.7km to the west |
| Boyne Estuary SPA | 004080 | C1.7km to the east |
| Boyne Coast and Estuary pNHA and SAC | SAC – 001957 pNHA - 001957 | C2.9km to the east |
| Boyne River Islands pNHA | 001862 | c2.7km to the west |
| King William’s Glen NHA | 001804 | c4.6km to the west |
| Dowth Wetland pNHA | 001861 | c4.8km to the west |

5.6. EIA Screening:

Having regard to the nature and scale of the proposed development and to the nature of the receiving environment there is no real likelihood of significant effects on the environment arising from the proposed development. The need for environmental impact assessment can, therefore, be excluded at preliminary examination and a screening determination is not required.

6.0 The Appeal

6.1. Grounds of Appeal

This is a third-party appeal lodged on behalf of Mr. Joe Pardy and Mr. Eamon Morris against the decision of Louth County Council to grant permission for development at No.18 Castle Street, Drogheda, Co. Louth. The appeal documentation includes a copy of the applicant’s letter of objection to the Planning Authority with supporting maps and photographs, along with a Deed of Conveyance for No.14 William Street, Drogheda, Co. Louth (2003).

The grounds of appeal can be summarised as follows:

- The grounds of appeal relate primarily to land ownership / boundary dispute between the appeal site (No.18 Castle Street, Drogheda, Co. Louth) and the adjoining property No.14 William Street, Drogheda, Co. Louth. It is contended that the boundaries of No.18 Castle Street have been incorrectly detailed in the Planning Application and that development (i.e., the installation of a heat pump and the erection of an external timber stairs) has taken place on lands over which the applicants have no legal interest. It is further contended that this matter should have been addressed by the planning authority by way of a request for clarification and that the Planning authority's failure to do so is at odds with the Development Management Guidelines for Planning Authorities.
- The second issue of concern relates to the extension for retention / completion which the appellants consider contravenes the objectives of the Louth County Development Plan. The appeal references various sections of Louth County Development Plan 2021-2027, some of which are not directly relevant to the assessment of the development proposed (as they appear to relate to development proposed within the Ardee ACA or within the open countryside). Notwithstanding, it would appear from the information / documentation provided with the appeal that the issue of concern relates to the potential use of the roof of the extension as a balcony and the impact of same on the residential amenities of adjoining properties.

6.2. Applicant Response:

The applicant's response to the issues raised in the grounds of appeal can be summarised as follows:

- The appeal is based on unresolved boundary dispute on an unregistered plot that has been in the control and sole possession of the applicant since 2012. This is a matter for the Courts.
- The appellant's argument is based on mapping from a previous conveyance to which they were not a party, instead of a definitive registered map. The appellants are not in a position to provide a folio map because it is not registered, and the registration is being disputed.

- The applicants believe that this appeal has not been lodged by the owners of No.14 William Street, so the appellants do not have sufficient interest in this matter. It is understood that M&P Construction Ltd are the owners of No.14 William Street.
- The extension to the rear is not visible from the public realm and therefore has no impact on the ACA. Proposals for the front elevation have been the subject of a comprehensive Architectural Heritage Impact Statement and Method statement approved by LCC.
- The matter of privacy has been addressed by LCC having excluded a balcony by way of condition. The extension is a lofted space with the inhabited area (kitchen/utility) being situated a half level below the exit onto the rear site, so there is no incremental overlooking of adjoining property. The only space at the upper level of the extension is the WC. It is contended that privacy to adjoining property has been enhanced through the creation of a buffer zone between the original dwelling and exterior.
- Given the massing of the original dwelling and the extension being situated to the west at a significant lower level, incremental shading is not applicable.
- The applicant's response to the grounds of appeal is accompanied by a site location map, land registry folios for No. 18 Church Lane, screengrab from PRA/Landdirect.ie to demonstrate lack of folio for No.14 William Street. Extract from property price register purchase of No. 14 William Street in 2021, extracts from LCC Planning Applications F20B/0151 and a copy of a letter from the applicant to the Property Registration Authority Appealing the registration of No.14 William Street.

6.3. Planning Authority Response

No further comment

6.4. Observations

N/A

7.0 Assessment

7.1. Introduction:

7.1.1. The proposal comprises the retention and completion of works (extension, restoration, renovation etc) to No.18 Church Lane in Drogheda. It would appear from the information available, that works on the property commenced on foot of a previous grant of planning permission (LCC Ref: 13510036) but were not completed within the statutory timeframe, with some works, including the construction of the extension roof, the installation of glazing and the construction of the chimney buttress wall, being carried out after the expiration date. The current proposal, if approved, would allow the development to be completed broadly in line with the previous grant of permission.

7.1.2. Having examined the application details and all other documentation on file and inspected the site and having regard to the planning history of the site, I consider that the main issues in determining this appeal are as follows:

- Procedural Issue Re: Validity of Appeal
- Issues relating to title to land.
- Impact on Built Heritage
- The use of the roof of the extension as a balcony
- Appropriate Assessment.

7.2. Procedural Issue - Validity of appeal

7.2.1. In the first instance it is noted that the applicants have queried the validity of the third-party appeal lodged on behalf of Mr. Joe Pardy and Mr. Eamon Morris with an address at No. 14 William Street. It is the contention of the applicants that No. 14 William Street is registered to M&P Construction Ltd and not to Mr. Joe Pardy and Mr. Eamon Morris and that as such the appellants do not have sufficient interest to raise an objection. Having considered the documentation lodged with the appeal and the relevant sections of the Planning and Development Act 2000 (as amended) and I

am satisfied that the appeal would accord with the requirements of Section 127 of the Act and is sufficient to form the basis of a valid appeal. Therefore, I do not recommend that the appeal be dismissed.

7.3. Issues Relating to Title to Land

- 7.3.1. The primary issue raised in the grounds of appeal relates to a land ownership / boundary dispute between the appeal site, No.18 Church Lane, Drogheda, Co. Louth and the adjoining property No.14 William Street, Drogheda, Co. Louth. The disputed lands comprise an area of open space to the west of No's 17 and 18 Church Lane and to the north of No.14 William Street.
- 7.3.2. It is contended in the grounds of appeal that the boundaries of No.18 Church Lane have been incorrectly detailed in the planning application and that development, comprising the installation of a heat pump and the erection of timber steps, has taken place on lands over which the applicants have no legal interest. It is further contended that the lands in question are in the possession of the appellants. Documentation, including a Deed of Conveyance, has been submitted to support the appellants claim.
- 7.3.3. Conversely, it is the contention of the first party, as set out in their response to the grounds of appeal, that the lands in question have been in the control and sole possession of the applicants since 2012. They argue that the appellant's claim to title is based on mapping from a previous conveyance to which the appellants were not a party, instead of a definitive registered map. They state that the lands are not registered, and the registration is being disputed.
- 7.3.4. Based on the information available on file, I would consider that doubt does exist as to the sufficiency of the applicant's legal interest in the lands. On this issue, I refer the Board to *Section 34(13)* of the Planning and Development Act, 2000 which states that a person '*shall not be entitled solely by reason of permission under this section to carry out any development*', in other words the developer must be certain under civil law that he/she has all rights in the land to execute the grant of permission. Accordingly, any dispute in relation to title to property or land must be resolved as a

civil matter between the relevant parties. The determination of any dispute as to the ownership of land or property is beyond the scope of planning legislation. Section 5.13 of the Development Management Guidelines (2007) makes this clear. In the circumstances outlined, I consider that the Board is not precluded from deciding this appeal. Furthermore, having regard to the nature and extent of the development proposed, the nature and extent of the works carried out on the disputed lands and the planning history of the site, I do not consider that planning permission for the proposed development should be refused on grounds of lack of evidence of sufficient legal interest in the site. In the event, that the Board decide to grant planning permission for the proposed development they may consider it appropriate to attach a note to the Board Order advising the parties in relation to the statutory provision under S. 34(13).

7.4. Impact on Built Heritage

- 7.4.1. No 18 Church Lane is listed on the record or protected structures and is located within the St. Peter's Church and Environs ACA. An Architectural Impact Assessment and Method Statement have been submitted in support of the application. Having considered the plans and particulars submitted and having inspected the site, I am satisfied that the development as proposed is compatible in terms of design, scale, and materials with the character of the protected structure and that the renovation / restoration of this structure as proposed would enhance the appearance of the building and its setting within the ACA. The proposal would in my opinion accord substantially with the objectives for Architectural Heritage as set out in the Louth County Development Plan.

7.5. Use of the Roof of the Extension as a Balcony:

- 7.5.1. The third-party appellants, in their submission to the Planning Authority, expressed concerns regarding the potential use of the roof of the extension as a balcony as they consider that such a use would further impact on the amenity value of their property, which they state has already been significantly compromised as a result of overlooking. In response to this issue, I refer the Board to Condition 9 of the

Planning Authority's grant of permission which states that the use of the flat roof above the extension shall not be used as a balcony. I consider the approach taken by the Planning Authority in this regard to be reasonable and I recommend to the Board that a similar condition be included in the event of a grant of permission.

7.6. **Appropriate Assessment Screening**

- 7.6.1. Having regard to the nature and scale of the proposed development and the location of the site in a zoned, serviced, established urban area, and the separation distance to the nearest European site, no Appropriate Assessment issues arise, and it is not considered that the development would be likely to give rise to a significant effect individually or in combination with other plans or projects on an European site.

8.0 **Recommendation**

- 8.1. I recommend that permission for the proposed development be granted.

9.0 **Reasons and Considerations**

- 9.1. Having regard to the nature and scale of the proposed development, the urban location of the site, the pattern of development in the area, the planning history of the site and the objectives of the Louth County development Plan 2021-2027, it is considered that, subject to compliance with the conditions set out below the proposed development would not seriously injure the residential or visual amenities of the area. The development would not impact on the protected structure status of this unit or on its setting within an Architectural Conservation Area. The proposed development would, therefore, be in accordance with the proper planning and sustainable development of the area.

10.0 **Conditions**

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| 1. | The development shall be carried out and completed in accordance with the plans and particulars lodged with the application on the 11th of May 2022 and as amended by the further plans and particulars submitted on the 29th of August 2022 to the Planning Authority, except as may otherwise be |
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| | <p>required in order to comply with the following conditions. Where such conditions require details to be agreed with the Planning Authority, the developer shall agree such details in writing with the Planning Authority prior to commencement of development and the development shall be carried out and completed in accordance with the agreed particulars.</p> <p>Reason: In the interest of clarity.</p> |
| 2. | <p>(a) A conservation expert shall be employed to manage, monitor, and implement the works on the site and to ensure adequate protection of the retained and historic fabric during the works. In this regard, all permitted works shall be designed to cause minimum interference to the retained building and facades structure and/or fabric.</p> <p>(b) All repair works to the protected structure shall be carried out in accordance with best conservation practice as detailed in the application and the Architectural Heritage Protection Guidelines for Planning Authorities issued by the Department of Arts, Heritage and the Gaeltacht in 2011. The repair works shall retain the maximum amount of surviving historic fabric in situ, including structural elements, plasterwork (plain and decorative) and joinery and shall be designed to cause minimum interference to the building structure and/or fabric. Items that have to be removed for repair shall be recorded prior to removal, catalogued and numbered to allow for authentic re-instatement.</p> <p>(c) All existing original features, including interior and exterior fittings/features, joinery, plasterwork, features (including cornices and ceiling mouldings) staircases including balusters, handrail and skirting boards, shall be protected during the course of refurbishment.</p> |

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| | <p>Reason: To ensure that the integrity of the retained structures is maintained and that the structures are protected from unnecessary damage or loss of fabric.</p> |
| 3. | <p>The roof of the extension shall be used as a balcony or roof terrace.</p> <p>Reason: To safeguard the residential amenities of adjoining properties</p> |
| 4. | <p>Site development and building works shall be carried out only between the hours of 0800 to 1900 Mondays to Fridays inclusive, between the hours of 0800 to 1400 hours on Saturdays and not at all on Sundays and public holidays. Deviation from these times will only be allowed in exceptional circumstances where prior written approval has been received from the Planning Authority.</p> <p>Reason: In order to safeguard the amenities of property in the vicinity.</p> |
| 5. | <p>Water supply and drainage arrangements, including the disposal of surface water, shall comply with the requirements of the Planning Authority for such works and services.</p> <p>Reason: In the interest of public health.</p> |
| 6. | <p>The developer shall pay to the Planning Authority a financial contribution in respect of public infrastructure and facilities benefiting development in the area of the Planning Authority that is provided or intended to be provided by or on behalf of the authority in accordance with the terms of the Development Contribution Scheme made under section 48 of the Planning and Development Act 2000, as amended. The contribution shall be paid</p> |

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| <p>prior to commencement of development or in such phased payments as the Planning Authority may facilitate and shall be subject to any applicable indexation provisions of the Scheme at the time of payment. Details of the application of the terms of the Scheme shall be agreed between the Planning Authority and the developer or, in default of such agreement, the matter shall be referred to An Bord Pleanála to determine the proper application of the terms of the Scheme.</p> <p>Reason: It is a requirement of the Planning and Development Act 2000, as amended, that a condition requiring a contribution in accordance with the Development Contribution Scheme made under section 48 of the Act be applied to the permission.</p> |
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I confirm that this report represents my professional planning assessment, judgement and opinion on the matter assigned to me and that no person has influenced or sought to influence, directly or indirectly, the exercise of my professional judgement in an improper or inappropriate way.

. Lucy Roche
Planning Inspector

12th January 2024

Appendix 1 - Form 1

EIA Pre-Screening

[EIAR not submitted]

| | | | |
|---|---|------------------|---|
| An Bord Pleanála Case Reference | 314832-22 | | |
| Proposed Development Summary | Retention and completion of two storey extension to a Protected Structure | | |
| Development Address | 18 Church Lane, Drogheda, Co. Louth | | |
| 1. Does the proposed development come within the definition of a 'project' for the purposes of EIA? (that is involving construction works, demolition, or interventions in the natural surroundings) | | Yes | X |
| | | No | |
| 2. Is the proposed development of a class specified in Part 1 or Part 2, Schedule 5, Planning and Development Regulations 2001 (as amended) or does it equal or exceed any relevant quantity, area or limit where specified for that class? | | | |
| Yes | | | EIA Mandatory EIAR required |
| No | X | | Proceed to Q.3 |
| 3. Is the proposed development of a class specified in Part 2, Schedule 5, Planning and Development Regulations 2001 (as amended) but does not equal or exceed a relevant quantity, area or other limit specified [sub-threshold development]? | | | |
| | | Threshold | Comment (if relevant) |
| | | | Conclusion |
| No | X | N/A | Proposal relates to a domestic extension |
| | | | No EIAR or Preliminary Examination required |
| Yes | | | Proceed to Q.4 |

4. Has Schedule 7A information been submitted?

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|------------|--|---|
| No | | Preliminary Examination required |
| Yes | | Screening Determination required |

Inspector: _____

Date: _____