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|  | Leave to AppealApplication Form |
|  |

Your details

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|  | **1.** | **Applicant’s details (person applying for leave to appeal)** Your full details: |  |
|  |  | **(a)** | Name | Click or tap here to enter text. |  |
|  |  |  |  |  |  |
|  |  | **(b)** | Address  | Click or tap here to enter text. |  |
|  |  |  |  |  |  |

Agent’s details

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|  | **2.** | **Agent’s details (if applicable)**If an agent is acting for you **on this Leave to Appeal application**, please **also** provide their details below. If you are not using an agent, please write “Not applicable” below. |  |
|  |  | **(a)** | Agent’s name | Click or tap here to enter text. |  |
|  |  |  |  |  |  |
|  |  | **(b)** | Agent’s address | Click or tap here to enter text. |  |
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Postal address for letters

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|  | **3.** | During the application, we will post information and items to you **or** to your agent. For this application, who should we write to? (Please tick ✓ one box only.) |  |
|  |  | **You (the applicant) at the address in Part 1** |[x]  **The agent at the address in Part 2** |[ ]   |  |
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Details about the proposed development

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|  | **4.** | Please provide details about the planning authority decision you wish to make a Leave to Appeal application. If you want, you can include a copy of the planning authority’s decision as the details. |  |
|  | **(a)** | **Planning authority** (for example: Ballytown City Council) |  |
|  |  | Click or tap here to enter text. |  |
|  |  |  |  |
|  | **(b)** | **Planning authority register reference number** (for example: 18/0123)  |  |
|  |  | Click or tap here to enter text. |  |
|  |  |  |  |
|  | **(c)** | **Location of proposed development** (for example: 1 Main Street, Baile Fearainn, Co Ballytown) |  |
|  |  | Click or tap here to enter text. |  |
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Your interest in the land adjoining the proposed development site

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|  | **5.** | Please provide details about your interest in the land which is adjoining (next to or joined with) the proposed development site. |  |
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Application details

|  | **6.** | **Grounds** |  |
| --- | --- | --- | --- |
|  |  | Please describe the grounds on which you want to make a Leave to Appeal application (planning reasons and arguments). You can type or write them in the space below or you can attach them separately.  |  |
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Supporting material

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|  | **7.** | If you wish, you can include supporting materials with your application. Supporting materials include:* photographs,
* plans,
* surveys,
* drawings or maps.
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**Fee**

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| --- | --- | --- | --- |
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|  | **8.** | You **must** make sure that the correct [fee](http://www.pleanala.ie/about/Fees/Appeals.htm) is included with your application. You can find out the correct fee to include in our [Fees and Charges Guide](http://www.pleanala.ie/about/Fees/Appeals.htm) on our website. |  |
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The National Adult Literacy Agency (NALA)

has awarded this document its Plain English Mark.

Last updated: July 2020.